

# SAC COUNTY SECONDARY ROAD DEPARTMENT

## Application for Entrance from County Road

**Applicant Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

Number and Street/ P.O. Box

\_\_\_\_\_  
City, State, ZIP Code


**Location of Proposed Access** \_\_\_\_\_ **Township** \_\_\_\_\_ **Section** \_\_\_\_\_  
 911 Address N \_\_\_ S \_\_\_ E \_\_\_ W \_\_\_

**NOTES:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

1. The Sac County Road Department must issue a permit for each new or widened entrance to any secondary road in Sac County. The permit will not be approved if the sight distance is less than 450 feet on a gravel road or 600 feet on a paved road.
2. The absolute minimum culvert pipe diameter is 18 inches. Culvert pipe sizes will be determined by the drainage area involved. The Sac County Road Department will determine the proper size and length of culvert for all driveways. Minimum top width of any entrance is 20 feet. Minimum pipe length is calculated from width of entrance, depth to top of pipe and required minimum side slopes of 3:1 on gravel roads. On paved roads slope requirements shall be 6:1 over pipe warped to 8:1 with dry fills on paved roads requiring 10:1 slopes.
3. In the case of unauthorized installation of entrances, filling of ditches or widening of entrances within the public right-of-way, such structures may be subject to removal without notice and the cost charged to the land owner in accordance with the Iowa Code.
4. New entrances and extensions may be constructed by the applicant, but must be constructed as per the specifications of the Sac County Road Department.
5. The culvert pipe shall be new or acceptable used material and must have a minimum length and diameter equal to that given on entrance permit form.
6. The county will construct or extend normal entrances for the following fees as per the owners request.

**ENTRANCES WILL BE CONSTRUCTED AND BILLED ON AN ESTIMATED COST BASIS:**

**New Entrances:**

- A. Furnish and place Dirt Fill \_\_\_\_\_ cu. yds. X \$ \_\_\_\_\_ / cu. yd. \_\_\_\_\_
- B. Furnish culvert pipe (RCP) (CMP) \_\_\_\_\_ ft. X \_\_\_\_\_ \$ / ft. \_\_\_\_\_
- C. Furnish and place Gravel Surfacing \_\_\_\_\_

**Entrance Extensions:**

- A. Furnish and place Dirt fill \_\_\_\_\_ cu. yds. X \$ \_\_\_\_\_ / cu.yd. \_\_\_\_\_
- B. Furnish culvert pipe (RCP) (CMP) \_\_\_\_\_ ft. X \_\_\_\_\_ \$ / ft. \_\_\_\_\_
- B. Furnish and place Gravel Surfacing \_\_\_\_\_

Total Cost-----\$ \_\_\_\_\_

I hereby request SAC COUNTY to ( construct or widen ) an entrance driveway at the above described location and in accordance with the above stipulations.

\_\_\_\_\_  
Signature

**FOR COUNTY USE ONLY**

Date of Application \_\_\_\_\_ Sight Distance if OK? YES \_\_\_\_\_ NO \_\_\_\_\_

Date Installed \_\_\_\_\_ Foreman \_\_\_\_\_