

Buyer's Checklist

- **Title**

- Seller properly assign the title by signing the reverse side & print name also
- Your printed name/address on the top line
- Print the date of sale
- Odometer (if required)
- Damage Disclosure (if required)

- **Proof of sale**

Right up a bill of sale

- Seller's & buyer's printed name
- Year, Make, & VIN
- Date of sale
- Dollar amount
- Seller & buyer need to sign

- **Check registration**

Make sure seller had current plates

(If they don't, you have to pay up the back fees at transfer)

*Please call the Motor Vehicle office at (712)662-7273
with any questions.*